



Police & Crime Commissioner for Cleveland
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Report of the Chief of Staff to the Chair and Members of the Cleveland Police and Crime Panel

4th February 2016

Office of the Police and Crime Commissioner PCC Election 2016 Preparations

1 Purpose of Report

1.1 The purpose of this report is to inform members of the Cleveland Police and Crime Panel about the OPCC Election Working Group.

2 Background

2.1 The PCC election takes place on Thursday 5th May 2016. The Office of the Police and Crime Commissioner for Cleveland has set up an election working group.

2.2 The purpose of the group is to ensure that effective planning, preparations and support are in place for the pre and post-election phases of the 2016 Cleveland PCC Election, and that the processes are lawful, fair and fully compliant with the relevant PCC Election Order and related law and guidance.

2.3 The attendees include; the Chief of Staff, Temporary Corporate Communications Manager, Governance Manager, Governance Officer (Victims & Witnesses) and the Planning & Development Officer. The Police Area Returning Officer, David Bond from Stockton Borough Council has been invited to attend the working group meetings at his discretion and an appropriate representative from Cleveland Police will attend as required.

2.4 The working group will examine, coordinate and advise on arrangements at the following stages:

Pre-election

- Formal Pre Election Period
- Office Communications
- Communications and Media
- Candidate packs and briefings to prospective candidates
- Police Area Returning Officer (PARO) Update
- Identification and management of risks

Post-election

- Statutory requirements post-election
- Transition following election
- Induction of new PCC
- Police and Crime Plan requirements
- Police and Crime Panel requirements
- Identification and management of risks

2.5 The meetings are held regularly and the minutes of the meeting and the Terms of Reference can be viewed on the PCC website.

Simon Dennis
Chief of Staff